**NWRA Student Poster Competition Submittal Guidelines for the NWRA Annual Conferences**

**The deadline for abstract submission is listed on the Call for Student Posters announcement.** All presenters must submit an abstract and biography using the templates provided on the next pages. The abstract and half page biography must be prepared in Microsoft Word format.

Please submit your abstract and biography with this cover page electronically to Tina Triplett at creativerno@charter.net. Please include STUDENT POSTER in the subject line of your email and name your abstract submittal file as: YOUR NAME\_NWRA\_Student\_Poster\_Abstract.

If you do not receive a confirmation of receipt within 3 days, please follow up by calling 775-473-5473.

**Please select the appropriate box:**

STUDENT poster presentation for the NWRA Annual Conference competition

I do not wish to be included in the Student Poster Competition, but would like to present my poster during the Annual Conference

**NWRA Abstract Template: Please follow these guidelines when submitting your abstract for consideration.**

**Abstract Title**

**(\*Calibri font, 14 pt., centered and bolded)**

**Presenter/Author**, Suffix

Title

Affiliation

Street Address

City, State Zip Code

Email address

Phone Number

**(\*Calibri font, 12 pt., centered, bold presenter name)**

**Second Author**, Suffix, Affiliation

**Third Author**, Suffix, Affiliation

**(\*Calibri font, 12 pt., centered, bold name only of additional authors)**

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**(Body of abstract: Calibri font, 12 pt., single spaced, justified, normal weight)**

**NWRA Biography Template:**

**Your Name**

Name must be complete, along with any suffixes/degrees,

in Ariel 22 pt. font, centered and bolded.

**Body of Bio (400 Words Maximum) –** All Ariel 12 pt. font and in normal weight. Single spaced, justified and told in the third person. Bold entire name at the first mention.

**Example:**

**Edwin James**

**Edwin James** has a B.S. in Soil and Water Science from University of California Davis, a M.S. in Civil Engineering from University of Colorado Boulder, and a MBA from University of Phoenix.

Mr. James started his professional career working for the Denver Water Department negotiating and purchasing water rights. He then worked for the Chino Basin Municipal Water District responsible for imported water deliveries from Metropolitan Water District and managing the Chino Groundwater Basin. In 1994, Mr. James became General Manager for the Jurupa Community Service District.

Mr. James has been General Manager for the Carson Water Subconservancy District since August 1998.